

**NORTH CARIBBEAN CONFERENCE
COMMUNICATION DEPARTMENT
Quarterly Report**

(Due on or before: Quarter I - April 20, Quarter II - July 20, Quarter III - October 20, Quarter IV - January 20)

CHURCH _____ QUARTER ENDING _____

COMMUNICATION SECRETARY _____

NEWSPAPERS

- a. Articles submitted _____
- b. Articles published _____
- c. Photographs submitted _____
- d. Photographs printed _____
- e. Total column inches/ _____ centimeters _____

RADIO

- a. News _____
- b. Interviews _____
- c. Programs _____
- d. Total air time _____

TELEVISION

- a. News _____
- b. Films _____
- c. Interviews _____
- d. Total viewing time _____

COMMUNITY

- a. Exhibits at fairs _____
- b. Five-day plans _____
- c. Cooking classes _____
- d. Choir presentations _____
- e. Participation in civic clubs _____
- f. Participation in parades _____
- g. New churches identified _____
- h. Number of speaking appointments to non SDA groups _____

SUMMARIZE OUTSTANDING EXPERIENCES:

White copy to conference Communication Department
Yellow copy to Pastor
Green copy for Communication Leader files